

GRADUATION POLICIES & PROCEDURES 2025

- **IMPORTANT REMINDERS**

1. All seniors need to visit CDO's website – amphi.com/CDO – click on Class of 2025 Resource Page and complete the online form regarding policies, participation, and scholarships **by April 28th**.
2. Library books are due, and fees cleared in the library by May 2nd by 3:30 pm.
3. All textbooks and fees must be cleared in Bookstore by May 14th at 3:30 pm.

- **GRADUATION CREDITS**

1. Students must have completed ALL credits and requirements for graduation to participate in the graduation ceremonies.
2. Incomplete work must be finished no later than 4:30 p.m. on Thursday, May 14th. Any course work not completed by that date will NOT be counted toward the student's participation in graduation.
3. If a student is dual-enrolled in Pima College for graduation purposes, they must obtain the Pima Community College Early Grade Report form from the CDO Counseling Office. This form **MUST** be returned to the Registrar by Friday, May 9th before 3:30pm.

- **ATTENDANCE**

1. Scholars Night - Students who are invited to attend Scholars Night must participate in the Scholars Night Practice at 10:00 a.m. on May 15th in the Fine Arts Auditorium. Please note: IB/AP testers are excused.
2. Graduation Night – Students must attend **both** Graduation Practices – May 16th and May 19th at 10:00am in the Main Gym.
3. Failure to attend ANY practices, without prior approval, may **result in losing the opportunity to participate in the graduation ceremony**.

- **DRESS CODE**

1. Students are expected to be in compliance with the District Student Dress Code as the guideline for the graduates' dress for all graduation practices and events.
2. Specific regulations include:
 - a) **Practice sessions** - casual dress allowed within regular school guidelines.
 - b) **Decorating of caps and gowns is not permitted district wide**. Likewise, any additional adornments (leis, sashes, cords) are not permitted unless ***provided through the school***.
 - c) **Scholars Night** - caps and gowns required (no flip flops). On the evening of the Scholars Night, participating seniors will report to the Fine Arts Auditorium with their cap and gown in hand.
 - d) **Graduation** - caps and gowns required. Gowns need to be zipped up, with appropriate dress code underneath and no flip flops. On the evening of Graduation, all graduates will report to the Main Gym entering through the southwest entrance **ONLY**. Students must **carry** their cap and gown to this area. Upon entering the gym, students will not be allowed to leave. Please leave all bags, cameras, cell phones, keys and personal items with your family and/or guests as you will not be allowed to keep them with you during the ceremony.
3. Parents/Guardians are asked to dignify the ceremonies with appropriate dress.

- **BEHAVIOR**

Any disruption of graduation ceremonies resulting from such actions will be cause for immediate removal. Air horns and noise makers are not permitted in Dorado Stadium.

- **ISSUANCE OF DIPLOMAS**

1. Graduates will receive their diplomas during the commencement ceremony.
2. Students dual enrolled in Pima classes for graduation requirements will not receive their diplomas until the Registrar receives an official transcript from Pima Community College. Once the transcript has been received, the student may pick up their diploma in the Administration office. Picture ID must be shown.
3. Graduates who choose not to participate in the graduation ceremony will be able to pick-up their diplomas starting May 20th in the Administration Building. Picture ID must be shown.

- **PICTURES DURING THE CEREMONY**

Parents/guardians and friends are not allowed to enter the graduation area during the ceremony to take pictures. Grad Images will take a graduation picture of each graduate. For more information or to purchase photos, please visit www.gradimages.com.